



EMBASSY OF THE
UNITED STATES OF AMERICA
P.O. BOX 606 -00621, VILLAGE MARKET
NAIROBI, KENYA

August 24, 2012

Dear Prospective Offeror/Quoter,

Subject: Request for Proposal (RFP) SKE50012R0015

The American Embassy Nairobi, Kenya, has a requirement for a contractor to provide a quotation for the purchase of **Courier and Warehouse Truck as per attached specifications on the Standard Form 1449**. To submit a quotation, follow the instructions, complete the required portions of the attached documents and submit it to the address shown on the **Standard Form 1449** that follows this letter.

The U.S. Government intends to award a contract to a responsible company submitting an acceptable quotation at the reasonable price. You are encouraged to make your quote competitive and you are also cautioned against any collusion with other potential offerors with regard to price quotations to be submitted. The RFP does not commit the American Embassy to make any award. The Embassy may cancel this RFP or any part of it.

Your proposal must be submitted in two separate sealed envelopes on or before Monday, September 24, 2012 at 11.00am marked as follows:-

1. **RFP NO. SKE50012R0015 PRICE PROPOSAL (Must have the Company Letter Head or Company Stamp/Seal including your quotation Reference Number).**
2. **RFP NO SKE50012R0015, TECHNICAL QUALIFICATION Proposal (Must not have your Letter Head or Company Stamp/Seal i.e. should be on plain paper). Your quotation Reference Number is required on this which matches the price proposal number.**
3. **MUST ONLY BE OPENED BY THE CONTRACTING OFFICER**

To the Contracting Officer, American Embassy United Nations Avenue, P.O. Box 606 Village Market, 00621, Nairobi, Kenya.

Oral quotations will not be accepted.

Sincerely,

John Mc Fadden
Contracting Officer

Enclosure:

Standard Form 1449

NB: FAILURE TO FOLLOW INSTRUCTIONS WILL LEAD TO THE DISQUALIFICATION OF THE PROPOSALS

JMF/dk

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER		PAGE 1 OF 39	
2. CONTRACT NO.		3. AWARD/EFFECTIVE		4. ORDER NUMBER		5. SOLICITATION NUMBER SKE50012R0015	
6. SOLICITATION ISSUE DATE AUGUST 24, 2012							
7. FOR SOLICITATION INFORMATION CALL		a. NAME DOREEN KITUYI				b. TELEPHONE NUMBER (No collect calls) 254 20 36366367	
8. OFFER DUE DATE/ LOCAL TIME September 24, 2012 @ 11.00 AM							
9. ISSUED BY AMERICAN EMBASSY UN GIGIRI AVENUE P.O. Box 6060 Village Market 00621 Nairobi - Kenya		CODE		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: SIZE STD:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input checked="" type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP	
15. DELIVER TO AMERICAN EMBASSY UN GIGIRI AVENUE P.O. Box 6060 Village Market 00621 Nairobi		CODE		16. ADMINISTERED BY GSO PROCUREMENT, AMERICAN EMBASSY UN GIGIRI AVENUE P.O. Box 6060 Village Market 00621 - Nairobi - Kenya		CODE	
		Nairobi - Kenya		18a. PAYMENT WILL BE MADE BY: FMC AMERICAN EMBASSY UN GIGIRI AVENUE P.O. Box 6060 Village Market 00621 - Nairobi - Kenya			
TELEPHONE NO.							
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
1	9.0 ton truck, 2 wheel drive, RHD. Rear axle four tires, 11.0R20. Front axle two tires, 11.00R20 (or equivalent). Low sulphur Diesel, 6 Cyl Engine, manual transmission with power steering, Cab Air conditioning, and Long-cab (Bench seat behind driver;s seat) and central locking. Closed aluminum cargo body and Aluminum hydraulic rear lift gate. Fuel Tank capacity aprox 200Ltr. 24V electrical systems. Approximate rear body dimensions Length: 6000- 6300 mm internal. Width: 2400- 2500 mm internal Height: 2300- 2700 mm. With three rows of rope hooks on all sides. Rear body swing gates (270 degrees) that goes way up to the cargo body roof. Hydraulic Tail gate should have exterior and interior switches. Payload 8.5- 9.0 ton. (Use Reverse and/or Attach Additional Sheets as Necessary)			3	EACH		
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT (For Govt. Use Only)	
<input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED. <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED. <input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. <input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:							
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (Type or Print)		31c. DATE SIGNED	